



*Planning and Development Department*

Ed Ball Building  
214 North Hogan Street, Suite 300  
Jacksonville, FL 32202

**MEMORANDUM**

**APPROVED BY:  
MAYOR'S BUDGET  
REVIEW COMMITTEE**

**TO:** Sam E. Mousa, Chairman  
Mayors Budget Review Committee

**DATE** NOV 13 2017

**FROM:** Laurie Santana, Chief  
Transportation Division

**THRU:** William B. Killingsworth, Director

**RE:** Ordinance Code Changes

**DATE:** October 18, 2017

The Planning and Development Department, Transportation Division, respectfully requests approval to amend Chapter 655, Part 5 and Chapter 111, Part 5, Ordinance Code. The changes proposed provide consistency with Text Amendment changes to the Transportation Element and the Capital Improvement Element of the 2030 Comprehensive Plan and approved for transmittal for review by the State through Ordinance 2017-283-E. These changes permit more flexibility to the use and expenditure of Mobility Fees collected for roadway projects

Additionally, the changes provide consistency with text amendment changes to the Transportation Element and the Future Land Use Element adopted through Ordinance 2016-550-E. A copy of the proposed changes to the Ordinance Code and the staff recommendation report are attached for clarification of the proposed changes.

If you have questions, please contact Laurie Santana, Chief of Transportation Planning Division, at 255-7857.

Attachments: Legislative Fact Sheet

Staff Recommendation Report Dated, October 16, 2017

Proposed Text Amendment-Exhibit 1, Dated October 16, 2017



**LEGISLATIVE FACT SHEET**

DATE: 10/16/17

BT or RC No: N/A  
(Administration & City Council Bills)

SPONSOR: Planning and Development Department/Transportation Planning Division  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: \_\_\_\_\_

Provide Name: Laurie Santana, Chief, Transportation Planning Division

Contact Number: 255-7857

Email Address: Lsantana@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The Planning and Development Department, Transportation Planning Division, respectfully proposes Ordinance Code changes to Section 111.546, Mobility Fee Zone Special Revenue Fund, and to Sections 655.504 and 655.505, Mobility Fee. The changes proposed provide consistency with text amendment changes to the Transportation Element and Capital Improvement Element of the 2030 Comprehensive Plan that permit more flexibility for the use and expenditure of Mobility Fees collected for roadway projects. These changes are consistent with adopted text amendment 2016-550-E and 2017-283-E. The specific changes to the Ordinance Code are attached to this Legislative Fact Sheet.

APPROPRIATION: Total Amount Appropriated                     N/A                     as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s)	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

N/A as to funding. No adverse impact to the City of Jacksonville

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

<b>ACTION ITEMS:</b>	<b>Yes</b>	<b>No</b>	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Justification of Emergency:</b> If yes, explanation must include detailed nature of emergency.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Explanation:</b> If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Note:</b> If yes, note must include explanation of all-year subfund carryover language.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Attachment:</b> If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.</p>
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Attachment &amp; Explanation:</b> If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Attachment:</b> If yes, attach appropriate RC/BT form(s).</p>
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Code Reference:</b> If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>Code Reference:</b> If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p><b>Code Reference:</b> If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p>

Ordinance 2017-283-E- Text Amendment to the Capital Improvements Element Policy 1.6.3 and Transportation Element Policy 1.4.12 to add more flexibility to the collected mobility fees.; Ordinance 2016-550-E Text Amendment to Objective 1.4 and Policies 1.4.5, 1.4.6, and 1.4.10 of the Transportation Element and Policy 6.2.2 of the Future Land Use Element

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief:   
(signature)

Date: 10-17-17

Prepared By: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: William B. Killingsworth, Director, Planning and Development Department  
(Name, Job Title, Department)  
Phone: 255-7811 E-mail: BillK@coj.net

From: Laurie Santana, Chief, Transportation Planning Division, Planning and Development Department  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-7857 E-mail: Lsantana@coj.net

Primary Contact: Laurie Santana, Chief, Transportation Planning Division, Planning and Development Department  
(Name, Job Title, Department)  
Phone: 255-7857 E-mail: Lsantana@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: akshelton@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 904-630-4647 E-mail: psidman@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:    Yes    No  
Boards Action / Resolution?       

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**





**Staff Report on**  
**Proposed City of Jacksonville Ordinance Code Changes**  
**Chapter 655, Part 5 and Chapter 111, Part 5**

**ORDINANCE 2017-???**

The proposed revisions to Chapter 655 and Chapter 111 of the ordinance code are necessary as a result of the approval of Ordinances 2017-283-E and 2016-550-E, both text amendments to the 2030 Comprehensive Plan. Ordinance 2017-283-E, transmitted for State review the addition of Policy 1.4.12 to the Transportation Element (TE) and a change to Policy 1.6.3 of the Capital Improvements Element (CIE). Ordinance 2016-550-E adopted changes to Objective 1.4 and Policies 1.4.5, 1.4.6 and 1.4.10 of the Transportation Element and Policy 6.2.2 of the Future Land Use Element.

Originally, Mobility Fees for roadways could only be used for projects listed on the Automobile/Truck and Transit Modes project list. The revision allows a percentage (no more than 20%) of the Mobility fees collected for roadway improvements, to be used for improvements at or near the intersection of a city right-of-way and a project identified on the Automobile/Truck and Transit Modes project list. The language in transmittal Ordinance 2017-283-E affects Chapter 655-Concurrency and Mobility Management System, Part 5-Mobility Fee. In particular, two sections would be modified: Section 655.504, Re-evaluation of mobility fee formula factors and Section 655.505, Deposit of mobility fees; mobility zones and appropriation of mobility fees.

Upon review of all of the Mobility Fee portions of the code, staff also suggests additional minor clarifications and corrections to be made to Chapter 111—Special Revenue and Trust Accounts, Part 5—Public Works, Utilities and Infrastructure, Section 111.546 – Mobility Fee Zone Special Revenue Fund.

The Planning and Development Department recommends **APPROVAL** of the ordinance code changes in the attached **EXHIBIT 1** and submitted as **Ordinance 2017-\_\_\_\_\_**.



**Ordinance 2017-???**  
**City of Jacksonville Ordinance Code Changes**  
**Chapter 655, Part 5 and Chapter 111, Part 5**

**Chapter 655 - CONCURRENCY AND MOBILITY MANAGEMENT SYSTEM**

\* \* \*

**PART 5. - MOBILITY FEE**

\* \* \*

**Sec. 655.504. – Re-evaluation of mobility fee formula factors**

~~Every five years the~~ The Planning and Development Department shall conduct an evaluation of the Multi-modal Transportation Study, which is an appendix to the 2030 Mobility Plan, and update the physical measures of the URBEMIS model, in a timeframe that coincides with the North Florida TPO's Long Range Transportation Plan (LRTP). The Department shall adjust the mobility fee formula factors consistent with its findings from the evaluation of the Multi-modal Transportation Study.

**Sec. 655.505. - Deposit of mobility fees; mobility zones and appropriation of mobility fees.**

Mobility fees received by the City shall be deposited into the Mobility Fee Special Revenue Fund established pursuant to Section 111.546. If the development is located in more than one Mobility Zone, the mobility fee may be applied to a transportation improvement project in either Mobility Zone. If all of the improvement projects within a Mobility Zone have been funded, an improvement project in an adjacent Mobility Zone may be selected based on the recipient improvement project's location within the radius of average trip length from the boundaries of the proposed development. The mobility fees collected in a Mobility Zone shall have a reasonable relationship to the transportation impacts generated by any proposed development and be appropriated for the prioritized transportation improvement projects identified in the Capital Improvement Element of the Comprehensive Plan for that Mobility Zone, which includes the Transit Transportation Mode Improvements and Bicycle and Pedestrian Transportation Mode Improvements identified in the Prioritized Transportation Improvement Project List in the Capital Improvement Element of the Comprehensive Plan.

Up to ~~no more than~~ twenty percent (20%) of the mobility fee deposited into a Mobility Zone account per development may ~~shall~~ be allocated to improvements at or near the intersection of a city right-of-way or proposed city right-of-way and an identified prioritized project on the Automobile/Truck and Transit prioritized transportation list, provided however such improvement is located on the intersecting city right-of-way, proposed city right-of-way or the identified prioritized project, and can be demonstrated to improve capacity of the identified prioritized transportation project. Funds shall not go towards improvements required as part of a development order.

On or before January 31 and June 30 of each year, the Director shall deliver to the Finance and Transportation, Energy and Utilities Standing Committees of Council, and to the Council Auditors, a report setting forth the current balances in the Mobility Fee Special Revenue Fund applicable to each Mobility Zone, any projects funded to date in such zone, and their status, and the cost of the priority project for each mode in such zone as identified in the Mobility Plan.

**Ordinance 2017-???**  
**City of Jacksonville Ordinance Code Changes**  
**Chapter 655, Part 5 and Chapter 111, Part 5**

**CHAPTER 111 – SPECIAL REVENUE AND TRUST ACCOUNTS**

\* \* \*

**PART 5. – PUBLIC WORKS, UTILITIES AND INFRASTRUCTURE**

\* \* \*

**Sec. 111.546. - Mobility Fee Zone Special Revenue Fund.**

There is hereby created the Mobility Fee Zone Special Revenue Fund which shall consist of the following accounts:

- (1) Mobility Fee-Zone 1
- (2) Mobility Fee-Zone 1 Bike Ped
- (3) Mobility Fee-Zone 2
- (4) Mobility Fee-Zone 2 Bike Ped
- (5) Mobility Fee-Zone 3
- (6) Mobility Fee-Zone 3 Bike Ped
- (7) Mobility Fee-Zone 4
- (8) Mobility Fee-Zone 4 Bike Ped
- (9) Mobility Fee-Zone 5
- (10) Mobility Fee-Zone 5 Bike Ped
- (11) Mobility Fee-Zone 6
- (12) Mobility Fee-Zone 6 Bike Ped
- (13) Mobility Fee-Zone 7
- (14) Mobility Fee-Zone 7 Bike Ped
- (15) Mobility Fee-Zone 8
- (16) Mobility Fee-Zone 8 Bike Ped
- (17) Mobility Fee-Zone 9
- (18) Mobility Fee-Zone 9 Bike Ped
- (19) Mobility Fee-Zone 10
- (20) Mobility Fee-Zone 10 Bike Ped

Each Mobility Zone is shown on the Mobility Zones Map contained within the 2030 Mobility Plan.

Funds deposited into this special revenue fund shall be segregated into accounts, according to the Mobility Zones specified hereinabove, based upon the Mobility Zone in which the development will occur. The Concurrence and Mobility Management System Office shall deposit all mobility fee payments into the fund. Eleven percent of each mobility fee collected per development shall be

**Ordinance 2017-???**  
**City of Jacksonville Ordinance Code Changes**  
**Chapter 655, Part 5 and Chapter 111, Part 5**

deposited into the Mobility Zone Bike Ped account, with the ~~remained~~ remainder being deposited into the Mobility Zone account. When the proposed development lies in more than one Mobility Zone, the Director of Planning and Development and the Director of Public Works shall in their sole discretion, determine whether to deposit the funds into the accounts for one Mobility Zone or to allocate the funds between or among the accounts for the affected Mobility Zones.

All sums placed into the fund are to be appropriated for the prioritized transportation improvement projects identified in the Capital Improvements Element of the 2030 Comprehensive Plan, and these appropriations shall not lapse at the close of any fiscal year, but instead shall carry over to the next fiscal year. Funds within each account shall be appropriated subject to Council approval and pursuant to Section 655.505, Ordinance Code.

(Ord. 2011-536-E, § 2)

